



File no: MTU/IIC/2021-2022

Date: 25-10-2021

Minutes of the 1st Council Meeting of IIC, 2021-2022

Opening:

The 1st IIC meeting of the year 2021-22 was in session at 12:00PM on 25th Oct 2021 at Manipur Technical University conference hall.

Presentees:

1. Jimmy Laishram, President IIC
2. Kosygin Leishangthem, Vice President IIC
3. Asem Nabadavis, Start-up Coordinator
4. Moirangthem Roshni, Innovation Activity Coordinator
5. Debina Laishram, Internship Activity Coordinator
6. Yengkhom Chandrika, ARIIA Coorbinator
7. Goshamayum Sapna Chanu, Social Media and IPR Activity Coordinator

Absentees:

1. Lourembam Iboyaima Singh, NIRF Coordinator
2. Vipul Thingujam, Convenor
3. Aeroshil Nameirakpam, External Member
4. Soubam Laxmi Devi, External Member

Agenda:

1. To discuss the activities for the quarter-1 activity list to be conducted in the month of Nov 2021
2. To finalize the experts for different seminar activities
3. To confirm the approval of activities conducted from the quarter 2020-21

Minutes:

1. The President, IIC MTU presented the list of quarter-1 activities to be completed within 30th Nov 2021. The members unanimously selected four (4) activities, the details of which is given below:
 - a. Exposure and field visit for problem identification
 - b. My Story - Motivational Session by Successful Innovators.
 - c. My Story - Motivational Session by Successful Entrepreneur/Start-up founder.
 - d. Field/Exposure Visit to Pre-incubation units such as Fab lab, Makers Space, Design Centres, City MSME clusters, workshops etc.
2. Moirangthem Roshni, Coordinator, IIC MTU suggested the location of Exposure and field visit (Activity a) located which was decided to be Kwatha Village under Tengnoupal District. The village plays a role in trade and commerce in terms of bamboo shoot production. She further suggested an innovative solution to the trade and commerce problem in the village should be studied by initiating talks to various stakeholders. Furthermore as the location is 105 KM from Imphal (Hilly terrain), a



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return on the same day was not possible, the members decided to make a night halt in Moreh town. The members decided to conduct the activity on 13-14 Nov 2021 (tentatively) after midterm examination.

3. Debina Laishram, Coordinator IIC MTU suggested expert for the activity (b) and was entrusted to make communications for inviting for the talk. The nominated expert was Supra H, CEO Meira Foods and the activity to be conducted on 27th Nov 2021.

4. Goshaimayum Sapna Chanu and Yengkhom Chandrika, Coordinators, IIC MTU suggested expert for activity (c) and was entrusted to make communication for invitation. The activity was decided to be scheduled on 27th Nov 2021 afternoon session.

5. The member further deliberated on selecting the interested students for the field trip those who are actively participating in Start-ups and entrepreneurship programmes and limit the number of students to be 30.

6. Vice-President, IIC MTU proposed offline mode of conduct for various activities as per COVID protocol and has been unanimously decided subject to Govt. of Manipur order on opening of colleges and institutes.

7. The members unanimously confirms the activities conducted from the activities quarter 2020-2021 and has been informed of the approval by the IIC.

Additional to the Agenda

Conduct of Field/Exposure Visit to Pre-incubation units such as Fab lab, Makers Space, Design Centres, City MSME clusters, workshops etc.

All the members were advised to communicate and search for MSME clusters for field visit to be conducted tentatively on 30th Nov 2021.

Agenda for next Meeting

1. Confirmation of activities from quarter-1 2021-22
2. Selection of new activities from quarter-2 2021-22
3. Activities with the mentor institute

Adjournment:

The meeting was adjourned at 2:00 PM on 25th Oct 2021 with thanks

President
IIC MTU



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Resolution of the 1st Council Meeting of IIC, 2021-2022

The 1st council meeting of the Institution's Innovation Council (IIC), Manipur Technical University for the academic year 2021-22, was called by the IIC President, **Jimmy Laishram**, to discuss upon the conduct of quarter-1 sessions & roles and responsibility among council member as per the guidelines of MHRD's Innovation cell. The meeting was held offline in MTU conference hall on 25-10-2021. The following coordinators were present in the meeting:

Sl. No	Name of the Member	Member Type	Key Role/Position Assigned in IIC
1	Kosygin Leishangthem	Faculty	Vice President
2	Asem Nabadavis	Faculty	Startup Activity coordinator
3	Yengkhom Chandrika	Faculty	ARIIA Coordinator
4	Sapna Goshaimayum	Faculty	Social Media, IPR Coordinator
5	Moirangthem Roshni	Faculty	Convenor, Innovation Activity Coordinator
6	Dr. Debina Laishram	Faculty	Internship Activity Coordinator

2. The council members met and discussed about the objective of IIC, type of activities (IIC calendar and Self-Driven), features of IIC portal for monthly report submission mechanism. The council members also discussed about collaborations with organisations to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronisation with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation and Start up. The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting on 24th Nov 2021 for upcoming quarter plans:

Sl. No	Activity	Details	Date of Commencement	Remarks
1	Exposure and field visit for problem identification	Organise a Field/Exposure Visit to Kwatha Village, Tengnoupal District and facilitate Interaction with Key Stakeholders to Identity real life problems need solutions. Aim and Objective: Identify problem related to trade and commerce in the area	13-14 Nov 2021	A night halt is required as same day return will not be feasible



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2	My Story - Motivational Session by Successful Innovators.	Organise a Motivational Session on Innovator's Life & Crossroad by successful Innovators. Speaker can be an alumnus of your institute or Local/National/International successful entrepreneur/innovator.	27 th Nov 2021 Morning Session	The members decided to call Mrs Supra H, CEO Meira Foods
3	My Story - Motivational Session by Successful Entrepreneur/Start-up founder.	Organise a My Story Session – Life of an Entrepreneur – Motivational Speech - To be shared by Start-up Founders/Entrepreneurs.	27 th Nov 2021 Afternoon Session	The members decided to call experts from Inglei Pvt Ltd. and Teakore Pvt Ltd.
4	Field/Exposure Visit to Pre-incubation units such as Fab lab, Makers Space, Design Centres, City MSME clusters, workshops etc.	Organize one-day Field/Exposure Visit to Pre-incubation units such as Fab lab, Makers Space, Design Centres, City MSME clusters, workshops etc. for the Student & Faculty (Early Stage Entrepreneurs) in campus.	30 th Nov 2021	The members are requested to identify 2-3 MSME Ciy clusters

3. The council also appreciated the AICTE-MIC cell for approving the proposed impact lectures to be conducted here at Manipur Technical University.

4. The council also appreciates the ASSAM KAZIRANGA UNIVERSITY for selecting Manipur Technical University as their Mentee institute.

The meeting ended with thanks from the president, IIC-MTU

Signature and Seal

(IIC President)



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ATTENDANCE

Sl. No	Name of the Member	Member Type	Key Role/Position Assigned in IIC	Signature
1	Jimmy Laishram	Faculty	President	PRESENT
1	Kosygin Leishangthem	Faculty	Vice President	PRESENT
2	Asem Nabadavis	Faculty	Startup Activity coordinator	PRESENT
3	Yengkhom Chandrika	Faculty	ARIIA Coordinator	PRESENT
4	Sapna Goshaimayum	Faculty	Social Media, IPR Coordinator	PRESENT
5	Roshni Moirangthem	Faculty	Convenor, Innovation Activity Coordinator	PRESENT
6	Dr. Debina Laishram	Faculty	Internship Activity Coordinator	PRESENT

Place:

Date:

Signature and Seal

(IIC President)

**Quarter-1 Plan for the year 2021-22**

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2. The Registrar
3. The Vice-President IIC
4. The Convenor, IIC
5. All the Coordinator, IIC
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