



OFFICE OF THE REGISTRAR MANIPUR TECHNICAL UNIVERSITY, IMPHAL

(A University established under the Manipur Technical University Act, 2016)

Recognised by UGC under Section 2(f) and Section 22 of UGC Act, 1956

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PROCEEDINGS FOR THE 19th MEETING OF THE BOARD OF MANAGEMENT OF MANIPUR TECHNICAL UNIVERSITY, IMPHAL HELD ON 19th AUGUST, 2026.

The 19th meeting of the Board of Management of Manipur Technical University was held on 19th August, 2026 through video conferencing with Prof. W. Chandbabu Singh, Vice-Chancellor of the University in the Chair.

The following member/nominees were present in the meeting:

1. Prof. (Dr.) D. V. L. N. Somayajulu
Director, NIT, Manipur.
2. Prof. N.C. Shivaprakash, Former Professor, Department of Instrumentation and Applied Physics. Indian Institute of Science, Bangalore
3. Mahesh Chaudhari, IAS
Additional Secretary (Finance), Govt. of Manipur
Nominee of Commissioner (Finance), Govt. of Manipur
4. Konsam Nalini Devi, MSS
Joint Secretary (Hr. & Tech Education), Govt. of Manipur
Nominee of Commissioner (Hr. & Tech Education) Govt. of Manipur
5. Prof. S. Jibonkumar Singh,
Department of Anthropology, Manipur University
6. Prof. L. Jibon Kumar Sharma,
MIMS, Manipur University
7. Prof. Rajkumar Hemanta
United College, Chandel
8. Prof. (Dr) Konjenbam Darunkumar Singh,
Department of Civil Engineering, IIT, Guwahati
Nominee of Director, Indian Institute of Technology, Guwahati.

At the outset, the Vice-Chancellor, Manipur Technical University welcomed all the members and the nominees present in the meeting. The agenda set for the meeting were discussed one after another and resolutions taken on them as detailed below:

(A) Action taken report as per decisions taken in the Special Meeting of the Board of Management held on 4th June, 2026:

The Board noted that the University had issued appointment orders on 4th June, 2026 for regularisation of 11 (Eleven) contractual Assistant Professors, who had subsequently joined and assumed their respective duties.

(B) Action taken report as per decisions taken in the 18th Board of Management.

1. Appointment of Controller of Examinations of the University

The Board noted that Dr L. Debendra Singh, Associate Professor (Economics) of Thoubal College, has been appointed as Controller of Examinations of Manipur Technical University on deputation to Manipur Technical University for a period of 3 years, extendable for another 2 years, in accordance with the provisions contained in the Department of Personnel, Office Memorandum No. DEP-8/1/2021-DP-DP dt. 16.08.2021 vide Orders No AM-MTU/4/2026-MTU-MTU dated 13th May, 2026.

Consequently, he joined the University and assumed charge as Controller of Examinations, MTU.

2. Opening of new programmes in Manipur Technical University

The Board noted that the University has introduced the following programmes from the Academic Session 2026–27:

- i. M.Tech. in Electrical Engineering*
- ii. M.Tech. in Computer Science & Engineering*
- iii. M.Tech. in Electronics & Communication Engineering.*
- iv. M.Tech in Civil Engineering*
- v. M.Sc (Mathematics)*

The Board also noted that the University issued a notification inviting applications for admission to the 5 (Five) Year Integrated and Master Programme in Tourism and Hospitality Management from 15/06/2026 to 21/06/2026. However, against the approved intake capacity of 45 (forty-five) seats, only 4 (four) candidates applied for the programme. Therefore, it was considered inappropriate to commence the programme from the Academic Session 2026–27 and decided to introduce the said programme from the Academic Session 2027–28.

The Board also noted that the remaining programmes approved by the Board of Management shall be introduced in a phased manner, subject to demand, feasibility, and the availability of faculty, infrastructure, and other resources.

3. Operationalisation of MTU, Heirok Campus.

The Board noted that the University has worked out the requirement of Teaching and Non-Teaching staffs and fund for purchase of furniture and other requirements. The Board also noted the University's decision to start the programmes once the basic infrastructure such as electricity, piped water connection, and fencing are not fully in place.

4. Recruitment Rules for the Teaching and Non-Teaching staff of the University.

The Board also noted that a Committee was constituted to review/reframe the Recruitment Rules.

5. Segregation of the Departments of the University.

The Board also noted that the Department of Basic Sciences has been renamed as Faculty of Applied Sciences with the following departments: Physics, Chemistry, Mathematics & Biotechnology. It was also noted that the segregation of the departments would be done in a phased manner based on the introduction of degree programmes, faculty positions, etc.

6. R&D Policy and Guidelines

The Board also noted that the University has adopted the R&D Policy and Guidelines of Manipur Technical University and the same has been uploaded on the website of the University.

7. Miscellaneous.

i. Implementation of SAMARTH ERP.

The Board noted that the University has implemented the SAMARTH ERP and successfully completed Phase I: Base/Core configuration comprising the following configuration sets:

Configuration Set A- Core Module: *establishment of the organisation/university profile, vision and mission, organisation unit types, organisation units, and designation and assignment masters.*

Configuration Set B-Employee Management (HRMIS): *creation of HRMIS position details and migration of employee records of teaching and non-teaching staff into portal.*

Configuration Set C- User Management: *creation of administrative accounts and mapping of user roles against the respective account types.*

Further, the Board also noted that the University has also successfully completed the Sign – Off Document and issued an order nominating the officers and official for various roles in the SAMARTH ERP.

ii. Faculty Development Programme (FDP)

The Board also noted that Dr.Rajesh Singh Kumabam, Assistant Professor of Management Department, Manipur Technical University, had attended Faculty Development Programme in Pedagogy and Research Methods at the IIM, Ahmedabad from 7th April, 2026 to 21st May, 2026.

iii. Creation of additional Non-Teaching Posts.

The Board also noted that the University has prepared a proposal for the creation of 38 (thirty-eight) additional promotional posts for the Non-Teaching employees. In this regard, a Committee was constituted vide Notification No. AM-MTU-109/1/2026-MTU-MTU dated 29th June, 2026 to examine the Recruitment Rules for the existing posts and the creation of promotional posts.

AGENDA:

Agenda no.1: Promotion of teachers and academic staff under Career Advancement Scheme-2018

The Vice-Chancellor briefed the Board that, as approved by the Academic Council in its 9th meeting held on 15th June, 2026 vide Resolution no.5, the University has adopted the UGC Regulation, 2018 for promotion of teachers and academic staff of the University under Career Advancement Scheme. Accordingly, the University has issued a notification dated 6th July, 2026 for submission of prescribed application forms from the eligible teachers along with relevant documents to the Coordinator, IQAC, Manipur Technical University.

The proposal for adoption of the UGC Regulations, 2018 was placed before the Board for ex post facto approval. After due deliberation, the Board unanimously approved the same.

Agenda no. 2: Adjunct Faculties of MTU

The Vice-Chancellor briefed the Board that the Academic Council, in its 9th meeting held on 15th June, 2026, had approved in principle, vide Resolution No. 6, the introduction of the UGC scheme for engagement of Adjunct Faculty in the University. He further informed that the University is required to submit quarterly reports to the Ministry of Education, Government of India, and the Government of Manipur, including details of Adjunct Faculty.

Accordingly, the following eminent professors/researchers were placed before the Board for engagement as Adjunct Faculty for a period of 1 (one) month in a year. The period of engagement shall be 3 years or until he/she attains the age of 70 whichever is earlier.

1. Dr. S. K. Sharma, Senior Professor and Head, Management Studies, The Technical Institute of Textile & Sciences, Bhiwani, Haryana.
2. Dr. Miroslav Novakovic, Principal Research Fellow, Institute of Chemistry, Technology and Metallurgy, University of Belgrade, Serbia.
3. Prof. Pradip Kumar Das, Professor, Department of Computer Science & Engineering, IIT Guwahati, Assam.

After due consideration and deliberation, the Board accorded approval to the engagement of the above professors as Adjunct Faculties and to the adoption of the UGC scheme for engagement of Adjunct Faculty in the University. The Board further advised that the remuneration and other applicable norms should be as per UGC norms. Further, the Board members suggested that for those serving employees, NOC from the parent institute should be obtained.

Agenda no. 3: Engagement of Professor of Practice in MTU

The Vice-Chancellor briefed the Board that the Academic Council, in its 9th meeting held on 15th June, 2026, had approved in principle, vide Resolution No. 7, the adoption of the UGC guidelines for engagement of Professor of Practice at Manipur Technical University.

The proposal for adoption of the said guidelines and engagement of Shri Ningombam Subhas, Retired Chief Engineer, Civil Engineer and Project Management Expert, as Professor of Practice was placed before the Board for consideration.

After due consideration and deliberation, the Board accorded approval to the adoption of the UGC guidelines and the engagement of Shri Ningombam Subhas as Professor of Practice for a period of two years or until he attains the age of 70 years, whichever is earlier. The Board decided that the remuneration for the Professor of Practice shall be in the range of Rs. 40,000/- to Rs. 80,000/-. Approval of the Government shall also be sought in the matter.

Agenda no. 4: Adoption of Village of Manipur Technical University.

The Vice-Chancellor briefed the Board that the Academic Council, in its 9th meeting held on 15th June, 2026, had approved in principle, vide Resolution No. 9(iii), the adoption of villages by the University in accordance with the National Education Policy (NEP), 2020. The initiative aims to address issues relating to climate change, sustainability and health through community engagement and outreach activities.

Accordingly, the following 4 villages, along with the respective Departments proposed for their adoption, were placed before the Board for approval:

Sl.no	Name of Village	Name of the Department to adopt the village
1.	Awang Sekmai Village (SC), Imphal West, Manipur	Civil Engineering
2.	Khabeisoi Village (Minorities), Imphal East, Manipur	i. Mechanical Engineering ii. Electrical Engineering iii. Electronics & Communication Engineering
3.	Langthabal Chingkha (ST), Imphal West, Manipur	Computer Science & Engineering

4.	Achanbigai village, Imphal East	Management Department
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After due consideration and deliberation, the Board accorded approval for the adoption of the above villages by the University through the respective Departments. The Board also suggested that while adopting the villages, certain indicators and specific objectives should be clearly laid out.

Agenda no. 5: Amendment of Clause No. 4.1 of MTU Ordinance No.14

The Board of Management approved the amendment of Clause 4.1 of MTU Ordinance No. 14 relating to the minimum eligibility qualifications for admission to the M.Tech. programmes, as follows:

- (a) Civil Engineering: Bachelor's degree in Civil Engineering or a relevant degree in an appropriate area from a recognized Institution, and preferably with a valid GATE/NET score.
- (b) Computer Science & Engineering: Bachelor's degree in Computer Science & Engineering/Information Technology or a relevant degree in an appropriate area or MSc (Computer Science/Information Technology) or MCA from a recognized Institution, and preferably with a valid GATE/NET score.
- (c) Electrical Engineering: Bachelor's degree in Engineering/Technology in Electrical or Electronics & Communication or Electrical & Electronics or Mechanical or Automobile or Robotics or Mechatronics or a relevant degree in an appropriate area or MSc (Physics) from a recognized Institution, and preferably with a valid GATE/NET score.
- (d) Electronics & Communication Engineering: Bachelor's degree in Electronics & Communication Engineering or Electrical Engineering or a relevant degree in an appropriate area or MSc (Electronics) from a recognized Institution, and preferably with a valid GATE/NET score.
- (e) Mechanical Engineering: Bachelor's degree in Mechanical Engineering or a relevant degree in an appropriate area from a recognized Institution, and preferably with a valid GATE/NET score.

Agenda no. 6: Amendment of Ordinance no. 2: Procedure for Considering Proposals for Affiliation of Colleges and Institutions

The Registrar briefed the Board that the University had received applications from various Colleges and Institutions seeking affiliation to Manipur Technical University. He further informed that a Committee was constituted to review the existing Ordinance No. 2 and recommend the prescribed fee structure for affiliation of Colleges and Institutions. Based on the recommendations of the Committee, the draft amendment to Ordinance No. 2 was placed before the Board for consideration.

After due consideration and deliberation, the Board of Management accorded approval to the amendment of Ordinance No. 2 and the Regulations governing affiliation to Manipur Technical University.

Agenda no. 7: Adoption of the policies and guidelines of the University.

The Registrar briefed the Board that many students have approached the MTU to pursue internship as an academic requirement. However, there are no prescribed norm/procedure, fees to be charged and uniformity in certificates of internship. Hence, there is a need to frame a standard policy. Further, the University experiences issues such as students' lack of attendance, lack of awareness about examination rules thereby affecting their overall performance. Hence, in order to address these issues and other personal grievances, it is essential to introduce the Mentor-Mentee policy. Furthermore, in order to motivate the research scholars, the University also proposes to grant fellowship to the non-NET/GATE students.

The Board members appreciated the initiatives of the University and accordingly approved the following policies and guidelines of the University:

1. Internship Policy
2. Mentor-Mentee Policy
3. Guidelines for Non-NET/GATE Fellowships

Agenda no. 8: Upgradation of the Post of Dealing Assistant from Pay Level-4 to Pay Level-5 Manipur Services (Revised) Pay Rules, 2019

The Vice- Chancellor briefed the Board that the post of Dealing Assistant involves important ministerial and administrative responsibilities and requires a Bachelor's Degree along with a CCC certificate for direct recruitment. It was further informed that the post of Secretariat Assistant (formerly Office Assistant) under the Government of Manipur carries the same entry qualifications and is placed in Pay Level-5, whereas the post of Dealing Assistant is presently placed in Pay Level-4.

In view of the comparable entry qualifications and duties attached to the two posts, the proposal for upgradation of the post of Dealing Assistant from Pay Level-4 to Pay Level-5 under the Manipur Services (Revised) Pay Rules, 2019 was placed before the Board.

After due consideration and deliberation, the Board accorded approval to the proposal for seeking approval of the Government of Manipur for upgradation of the post of Dealing Assistant from Pay Level-4 to Pay Level-5 under the Manipur Services (Revised) Pay Rules, 2019. It was made very clear that the proposed upgradation shall not have retrospective effect.

Agenda no. 9: Confirmation of Service of Teaching and Non-Teaching Employees

The Vice Chancellor apprised that the University had appointed Teaching and Non-Teaching employees during the years 2018, 2019, 2021 and 2022, all of whom have successfully completed the prescribed probation period of two (2) years. As per the provisions of Ordinance No. 6 – Confirmation of Service, employees who have successfully completed the prescribed

probation period are required to be considered for confirmation in accordance with the prescribed procedure.

However, the prescribed procedure could not be completed as the Departmental Promotion Committee (DPC) has not yet been constituted due to the unavailability of the prescribed members. Further, integrity clearance in respect of the concerned employees has not yet been obtained. Consequently, their cases for confirmation remain pending.

In view of the above administrative constraints, the **Board of Management**, in its **14th Meeting** held on **17th March, 2022**, approved the constitution of the following Departmental Promotion Committees as a one-time measure. However, the said Committees have not yet been constituted. The Board considered the matter and decided that the following Committees be constituted as a one-time measure for the purpose of confirmation of services of the employees of MTU.

Sl. No	Designation	Remarks
Assistant Professor and other Group A officers		
1.	Vice-Chancellor, Manipur Technical University	Chairman
2.	Representative of Higher and Technical Education Department, Government of Manipur	Member
3.	Representative of Finance Department, Government of Manipur	Member
4.	Representative of Board of Management, Manipur Technical University	Member
5.	Registrar, Manipur Technical University	Member
Group B, C & D employees		
1.	Vice-Chancellor, Manipur Technical University	Chairman
2.	Representative of Higher and Technical Education Department, Government of Manipur	Member
3.	Representative of Finance Department, Government of Manipur	Member
4.	Registrar, Manipur Technical University	Member

Agenda no. 10: Approval of Recruitment Rules for Existing Post and Creation of Promotional Non-Teaching Posts

The Vice-Chancellor apprised the Board that the existing Recruitment Rules do not provide adequate promotional avenues for the Non-Teaching employees of the University. Accordingly, pursuant to the advice of the Board of Management in its 18th meeting, a Committee was constituted to review the existing Recruitment Rules and examine the creation of promotional posts.

Based on the recommendations of the Committee, the revised Recruitment Rules for the existing Non-Teaching posts and a proposal for creation of 38 (Thirty-Eight) promotional posts were prepared and placed before the Board for consideration.

After due consideration and deliberation, the Board of Management accorded approval to the proposal for seeking approval of the Government of Manipur for the revised Recruitment Rules for the existing Non-Teaching posts and creation of 38 (Thirty-Eight) promotional posts.

Agenda No. 11: Amendment of Clause 2 of the Ordinance no. 1, 24.12 for Supplementary Classes and Supplementary Examination

The Registrar informed the Board that Clause No. 2 of Ordinance No. 1, 24.12 does not provide for MBA 4th Semester appeared students having backlog papers in the 1st Semester to attend supplementary classes and appear in the supplementary examination. He further informed that the said students were provisionally permitted to attend the supplementary classes and to appear in the said examination.

Accordingly, the proposed amendment to Clause No. 2 of Ordinance No. 1, 24.12 was placed before the Board for consideration. After due consideration and deliberation, the Board accorded approval to the proposed amendment as follows:

“Faculty members shall engage in 3 weeks of Supplementary Classes for B.Tech. Semester appeared students with backlog papers between 4th semester to 8th semester. Faculty members shall also engage in 3 weeks Supplementary Classes for MBA 4th Semester appeared students with backlog papers in 1st, 2nd, 3rd and 4th semesters.”

Agenda no. 12: Establishment of the Engineering and Maintenance Cell at Manipur Technical University.

The Registrar apprised the Board that, in view of the increasing infrastructure development and maintenance requirements of the University, a proposal had been prepared for the establishment of an Engineering & Maintenance Cell (EMC). He further informed that the Cell would provide a centralized mechanism for planning, execution, supervision, quality control and maintenance of civil, electrical and mechanical engineering works, and coordinate engineering consultancy and project-related activities with the Sponsored Research and Industrial Consultancy (SRIC) Cell.

He further informed that the EMC would initially function through an internal institutional arrangement by assigning responsibilities to existing faculty members and staff, without creation of any regular, temporary or contractual posts.

After due consideration and deliberation, the Board welcomed the initiative and accorded approval to the establishment of the Engineering & Maintenance Cell (EMC) and the Rules and Regulation Handbook thereof. The Board further advised that Waste Management may also be incorporated within the scope of the EMC and undertaken through the Cell.

Agenda no. 13 Post Creation and fund requirement of Manipur Technical University, Heirok Campus.

The Vice-Chancellor briefed the Board that the State Government has entrusted the University to utilise the infrastructure building of Heirok Engineering College to run programmes of MTU. As approved in the previous BoM, the University is planning to introduce a number of programmes. He further informed that the University plans to introduce a short-term Artificial Intelligence Literacy Programme for teachers from other universities, colleges, and higher secondary schools etc. at the Manipur Technical University, Heirok Campus. He further informed the Board that basic infrastructure—such as electricity, piped water connection, and fencing—is not yet fully in place. To operationalize the Heirok campus, a proposal for the creation of posts and the procurement of basic infrastructure and equipment was placed before the Board for onward submission to the Government.

After due deliberation, the Board unanimously approved the proposals for the creation of teaching and non-teaching posts, as well as the procurement of basic infrastructure and equipment for the operationalization of the Manipur Technical University, Heirok Campus, for seeking the approval of the Government of Manipur.

Agenda no. 14 Revision of Pay of Assistant Controller of Examination on completion of 8 (Eight) years of service.

The Vice-Chancellor apprised the Board that, as per Ministry of Human Resource Development (Department of Higher Education, Government of India) Letter No. 1-7/2015/U.II.(2) dated November 2, 2017, Assistant Registrars and equivalent posts are eligible for placement in Pay Level-11 after completing 8 years of service. This is subject to participation in two training programmes on educational administration (of approximately four weeks each) and the fulfilment of prescribed performance appraisal benchmarks under applicable UGC regulations and guidelines.

He further informed the Board that 1 (one) regular Assistant Controller of Examinations, Dr. Huidrom Rully, will be completing 8 years of service on 19th Sept 2026 and she has participated in the two prescribed training programmes. Accordingly, the proposal for the upgradation of the post from Pay Level-10 to Pay Level-11 was placed before the Board for consideration.

After due consideration and deliberation, the Board advised that a Committee be constituted to examine the matter and submit its recommendations for consideration in the next meeting of the Board, for seeking approval of the Government.

Agenda no. 15. PhD Regulations of the University.

The Registrar briefed the Board that a Committee was constituted for framing of PhD Regulations of the University. Based on the recommendation of the Committee, the draft Ph.D Regulations was placed before the Board of Management for approval.

The Board, unanimously accorded approval of the PhD Regulations of the University.

Agenda no. 16 Miscellaneous

i. Rectification of Grade Pay of Private Secretary to the Vice-Chancellor, Manipur Technical University

The Vice-Chancellor apprised the Board that a discrepancy exists in the Grade Pay for Khundrakpam Sophia Devi, Private Secretary to the Vice-Chancellor at Manipur Technical University. At the time of creation of post, it was indicated as Rs. 4,400. However, it was indicated as Rs.4200 in the recruitment notice. It was apprised that in the common Recruitment Rules of the State Government, the post of Private Secretary carries a grade pay of Rs.4400. The matter was placed before the Board for consideration for rectification.

After due deliberation, the Board approved the proposal to send to the Government for rectification of the Grade Pay of the said post from Rs. 4,200 to Rs. 4,400.

The meeting ended with thanks from the chair.

Sd/-
(Wahengbam Chandbabu Singh)
Vice- Chancellor,
Manipur Technical University,
Imphal.

Memo No. AM-MTU-1013/1/2025-MTU-MTU

Imphal, the 20th August, 2026

Copy to:

1. Members of the Board of Management, Manipur Technical University.
2. Guard File.


(Ramananda Nongmeikapam)
Registrar
Manipur Technical University
Imphal



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CORRIGENDUM

Imphal, the 9th October, 2026

No. AM-MTU-1013/1/2025-MTU-MTU: The second line appearing at the Agenda No. 9 of the proceedings of the 19th Meeting of the Board of Management held on 19th August, 2026 may be read as:

“employees during the years 2018, 2019, 2020, 2021 and 2022, all of whom have successfully”

in place of:

“employees during the years 2018, 2019, 2021 and 2022, all of whom have successfully”

(Ramananda Nongmeikapam)
Registrar
Manipur Technical University
Imphal

Copy to:

1. Members of the Board of Management, Manipur Technical University.
2. Web Administrator, Manipur Technical University-for uploading in the University's website.
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