



OFFICE OF THE REGISTRAR MANIPUR TECHNICAL UNIVERSITY, IMPHAL

(A University established under the Manipur Technical University Act, 2016)
Recognised by UGC under Section 2(f) and Section 22 of UGC Act, 1956

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PROCEEDINGS OF THE 17th MEETING OF THE BOARD OF MANAGEMENT OF MANIPUR TECHNICAL UNIVERSITY, IMPHAL HELD ON 20th JANUARY 2026.

The 17th meeting of the Board of Management of Manipur Technical University was held on 20th January 2026, at the Conference Hall of the University, with Prof. W. Chandbabu Singh, Vice-Chancellor of the University, in the chair. The following members/nominees were present at the meeting.

1. Prof. Kh. Manglem Singh
National Institute of Technology, Manipur (representing Director, NIT)
2. Prof. N.C. Shivaprakash,
Former Professor, Department of Instrumentation and Applied Physics, Indian Institute of Science, Bangalore.
3. Prof. L. Jibon Kumar Sharma,
MIMS, Manipur University
4. Dr. Palin Khundongbam
Chairman & Managing Director
Shija Hospitals & Research Institute
Nominee of Confederation of Indian Industries
5. Prof. S. Jibonkumar Singh
Department of Anthropology, Manipur University
6. Asem Rangina Chanu
Joint Secretary (Finance), Govt. of Manipur
Nominee of Commissioner (Finance), Govt. of Manipur
7. Selina Thounaojam
Joint Secretary (Hr. & Tech Education), Govt. of Manipur
Nominee of Commissioner (Hr. & Tech Education), Govt. of Manipur

At the outset, the Vice-Chancellor, Manipur Technical University acknowledged the contribution of former members namely; Prof. L. Prabhakar Singh, Director, MIMS, Manipur University and Dr. M. Bhubaneshwari Devi, Principal, DM College of Science, Dhanamanjuri University, Imphal and welcomed the new members and other members present in the meeting. The agenda set for the meeting were discussed one after another and resolutions taken on them are detailed below:

(A) Action taken report as per decisions taken in the Special Meeting of the Board of Management:

The Chairman placed before the meeting the status of the actions taken on the resolutions adopted at the Special Meeting of the Board of Management held on 21st April 2025 and at the 16th Meeting of the Board of Management held on 26th July 2024.

- i. The Board noted that Prof. W. Jyotirmoy Singh joined the University on 24th April 2025 and transferred from the University as per Letter no. 2019/1/2024-THE-DHTE dated 20th November, 2025 of Secretariat: Higher & Technical Education, Government of Manipur.

(B) Action taken report as per decisions taken in the 16th meeting of the Board of Management:

- i. The Board also noted that the nomination of Shri Oinam Sunil Singh, former State Chief Information Commissioner (i/c) Manipur Information Commission, Government of Manipur, as a member of selection committee for appointment of Vice –Chancellor, Manipur Technical University has not been done in view of the ongoing court cases for the appointment of VC.
- ii. The Board also noted that Annual Confidential Report (ACR) of all Non-Teaching Staff has been prepared incorporating Reporting, Reviewing and Accepting Authorities.
- iii. The Board also noted that Annual Budget of the University for the financial year 2023-24 and 2024-25 has been *implemented*.
- iv. The Board also noted that amendment and implementation of Ordinance No. 1, Section 24.10 of the Manipur Technical University Ordinance, as follows:

“A student with ‘F’ or ‘I’ grade in a course shall be permitted to repeat/reappear in the Mid-Term Examination and End-Semester Examination of the course for any number of papers/courses along with the current semester courses. A student is permitted to appear in the End-Semester Examination alone without appearing in the Mid-Term Examination, but not vice-versa. If a student has appeared in the Mid-Term Examination but failed to appear in the End-Semester Examination in the same year, the marks obtained in the Mid-Term Examination shall be carried over to the subsequent End-Semester Examination.”

The Board also noted that the recommendation of the 16th BOM to conduct special examinations for students with backlogs in B. Tech 8th Semester and MBA 4th Semester has been implemented.

- v. The Board also noted that the University has constituted the Regulation Committee for Ph.D and M. Tech. Ordinances. Accordingly, the ordinances were minutely examined and placed before the 8th Meeting of the Academic Council for approval. The Academic Council approved the said Ordinances and recommended them for approval by BOM.

- vi. The Board also noted that the University has constituted the Regulation Committee for MA/M.Sc. Ordinance. Accordingly, the ordinance was minutely examined and placed before the 8th Meeting of the Academic Council for approval. The Academic Council recommended that the Ordinance be placed before the BOM.
- vi. (a) The Board also noted the proposal to the state government regarding the creation of 39 Assistant Professors, 32 Associate Professors and 11 Professors. In this regard, the University had received a convey letter from Joint Secretary (Hr.& Tech. Edn.), Government of Manipur for creation of the above mentioned posts vide letter no. TE-101/2/2023-HTE-DHTE dated 13th February 2024.
- (b) The Board also noted the proposal regarding absorption/ regularisation of 15 Assistant Professors. In this regard, the university had received a convey letter from Joint Secretary (Hr.& Tech. Edn.), Government of Manipur for engagement of the said Assistant Professors on Contract basis who were earlier engaged on Guest basis. Consequently, the University had issued engagement orders for the said Assistant Professors vide order no. 8/1/2016-MTU dated 10th October, 2024. However, of the 15 Assistant Professors, 12 had joined the University.
- (c) The Board also noted the Ex post facto approval for the MBA Certificate and the consolidated transcript format.
- (d) The Board also noted that the University has scheduled its First Convocation on 29th January 2026.
- (e) The Board also noted that the University has taken steps for NAAC and NBA accreditation. The University has also constituted the IQAC Cell, and all necessary steps have been taken.
- (f) The BOM also noted that the University has amended the MBA Ordinance No.12 for offering dual specialization to the newly admitted students of MBA from Academic Session 2024-2025 onwards.

AGENDA:

1. Annual Confidential Report (ACR) for all the Non-Teaching Staff of Manipur Technical University:

The Board of Management approved the format of the Annual Confidential Report for Group A, B, C, and D non-teaching staff of the University, including the Reporting Authority, Reviewing and Accepting Authority, and their prescribed structures.

2. Official Flag of the University:

The samples of the University flag were presented to the Board of Management, and after due deliberation and discussion, the Board approved the flag enclosed as Annexure A.

3. Manipur Technical University PhD Ordinance 2025:

The Chairman briefed the Board that, as approved in the 8th Meeting of the Academic Council held on 6th November 2025, notification has been issued on 7th November, 2025 for the provisional admission to the Ph.D. programme for the year 2025 in the following departments:

- i. Basic Science (Physics, Chemistry, Mathematics, Biotechnology)
- ii. Humanities and Social Sciences (ELT & Linguistics)
- iii. Management.
- iv. Civil Engineering
- v. Computer Science and Engineering
- vi. Electrical Engineering
- vii. Electronics and Communication Engineering
- viii. Mechanical Engineering

The Board considered the proposal to substitute the existing Ordinance No. 13 with the new Ordinance, “Manipur Technical University PhD Ordinance 2025”, and accorded approval.

4. Amendment of Ordinance numbers of Manipur Technical University:

The Board approved the correction of the Ordinance numbers as follows:

| Sl. no | Existing Ordinance Number | Corrected Ordinance Number |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | ORDINANCE NO. 16: IMPLEMENTATION OF MASSIVE OPEN ONLINE COURSES (MOOCS) AS CHOICE BASED CREDIT SYSTEM IN MANIPUR TECHNICAL UNIVERSITY | ORDINANCE NO. 15: IMPLEMENTATION OF MASSIVE OPEN ONLINE COURSES (MOOCS) AS CHOICE BASED CREDIT SYSTEM IN MANIPUR TECHNICAL UNIVERSITY |
| 2. | ORDINANCE NO. 17: DESIRABLE QUALIFICATIONS OF VICE-CHANCELLOR. | ORDINANCE NO. 16: DESIRABLE QUALIFICATIONS OF VICE-CHANCELLOR |

5. The Ordinance for Postgraduate Programmes leading to the degrees of Master of Technology:

The Chairman briefed the Board that, as approved at the 8th Meeting of the Academic Council held on 6th November 2025, the University is planning to introduce M.Tech programmes, starting with the Computer Science and Engineering Department, from the academic session 2026-27 onwards, utilising available infrastructure. M.Tech programmes in the rest of the departments may also be introduced in due course of time, based on the feasibility of the University in terms of infrastructure and faculty strength.

After due deliberation and discussion, the Board accorded approval to substitute the existing Ordinance No. 14 with the new Ordinance, “The Ordinance for Postgraduate Programmes leading to the degrees of Master of Technology,” and advised that the annual intake be fixed at 15 students.

6. The Ordinance for Postgraduate Programmes leading to the degrees of Master of Science and Master of Arts:

The Board accorded approval for the insertion of “The Ordinance for Postgraduate Programmes leading to the degrees of Master of Science and Master of Arts” as Ordinance No.17 and advised that the annual intake be fixed at 30 students.

7. First Convocation of the University:

The University has decided to organise the First Convocation on 29th January 2026, at the City Convention Centre, Imphal, and to acknowledge the departmental toppers with a certificate of merit. In this connection, the sample certificate of merit was placed before the Board of Management and the same was approved.

The Board of Management accorded approval to organise the First Convocation.

8. Inter-se Seniority List of Assistant Professors:

The Chairman briefed the Board that the University has not yet prepared a seniority list of the Assistant Professors of Manipur Technical University. In this regard, the University had constituted a committee to examine the modalities for preparing the seniority list of Assistant Professors of MTU. Based on the recommendations of the said committee, a guideline has been prepared in accordance with the UGC regulations and the relevant State Government rules. Accordingly, draft department-wise and overall seniority lists of Assistant Professors were prepared. The guidelines and seniority list were placed before the Board of Management for approval.

After due deliberation and discussion, the Board of Management gave approval to the following proposal:

- (i) Guideline for determining the seniority of Assistant Professors of Manipur Technical University, Imphal
- (ii) Draft seniority list of Assistant Professors

9. Rationalization of Teachers of the University:

Keeping in view the available sanctioned posts of teaching staff in the University and in anticipation of the opening of new programmes in the coming academic sessions, the proposal for rationalisation of teaching staff of the University was placed before the Board of Management for approval. The Board of Management considered the proposal and approved the same with minor rectification of the title as “Cadre allocation of Teachers of the University” instead of “Rationalization of Teachers of the University”.

10. Recruitment

- (i) Teaching staff

The Chairman briefed the Board that the University requires additional teaching staff to cope with the increasing number of students enrolled and, in view of the proposal to introduce new programmes to cater to the needs of the State and to strengthen the University's full-fledged character. He further informed the Board that the University has not yet recruited Professors and Associate Professors, and that the position of Dean of the University cannot, therefore, be established. As the academics of the University are presently represented only by the Assistant Professors, the character of the University is not fully reflected, and due to this factor, there are problems at the time of filing applications for accreditation. In this regard, the proposal to submit a proposal to the State Government for recruitment of vacant teaching positions at the level of Professors and Associate Professors was placed before the Board of Management.

However, for the newly proposed departments/programmes, teaching positions will be required at all levels (Professors, Associate and Assistant Professors). The Board of Management has also approved recruitment for such newly proposed departments/programmes, and the same may be submitted to the Government of Manipur.

The Board accorded approval to the recruitment of vacant teaching positions.

(ii) Non-Teaching staff

The chairman briefed the Board that the smooth functioning of the University is affected due to the shortage of senior administrative officers, including the Controller of Examinations, Librarian, Assistant Registrars, and Assistant Finance Officers. A proposal was placed before the Board for initiating recruitment to fill vacant positions of non-teaching staff in the University.

After due deliberation and discussion, the BOM approved the proposal for sending a proposal to the state government for recruitment of non-teaching staff.

11. Demarcation of the permanent campus of MTU at Khaidem, Konthoujam Circle, Imphal West

The Chairman briefed the Board that the land allotted to the Manipur Technical University located at Khaidem, Imphal West, is presently under occupation by local villagers for agricultural activities, and the same is not generating any revenue to the University. He also informed the Board that the matter was brought to the Hon'ble Governor of Manipur, who advised the University to initiate demarcation of the said land. Accordingly, the University has requested to Deputy Commissioner, Imphal West to undertake demarcation of the said land. The Civil Engineering Department of the University has also been requested to prepare a Detailed Project Report (DPR) for phase-wise development of the land.

In this connection, the proposal of the utilisation of the land allotted to the Manipur Technical University for generation of funds through feasible means, such as undertaking activities like farming, fishery and other suitable means, was placed before the Board for its approval. The same agenda already discussed and approved at the 8th Meeting of the Academic Council.

After due deliberation, the Board approved the proposal for demarcation of the land and to undertake revenue generation activities at the earliest.

12. Supplementary Classes and Examination:

The Board was apprised that the University conducts supplementary classes and supplementary examinations for the 4th, 5th, 6th, 7th, and 8th semesters of the B. Tech programme, and for the 2nd, 3rd, and 4th semesters of the MBA programme, for students having backlogs in the said examinations. The matter was approved by the Academic Council in its 8th Meeting ex post facto, and the same was placed before the Board for approval. The Board of Management approved the conduct of the Supplementary Classes and Examinations.

Further, the Board considered and approved the proposal for insertion/amendment/modification under Ordinance No. 1, Section 24.12, prescribing the modalities for conduct of Supplementary Classes and Examination as follows:

1. Supplementary examinations will be conducted for students of the B.Tech and MBA programmes who have secured an “F” grade due to poor academic performance in courses offered during the preceding regular semester(s).
2. Faculty members shall engage in 3 weeks of Supplementary Classes for B. Tech 8th Semester appeared students with backlog papers between 4th semester to 8th semester. Faculty members shall also engage in 3 weeks Supplementary Classes for MBA 4th Semester appeared students with backlog papers in 2nd, 3rd and 4th semesters.
3. The Heads of Departments (HoDs) shall schedule the Supplementary Classes for B.Tech and MBA students as per the Examination Committee’s recommendation to ensure a structured plan for the Supplementary Classes.
4. A student shall be allowed to register for a maximum of 5 (five) courses by paying prescribed fee per course inclusive of Examination fee within 3 working days from the date of declaration of Result. Academic Coordinator shall look after the course registration of the Supplementary Classes.
5. Students who earn “F” grades due to lack of attendance or due to disciplinary action, etc., in a course(s) are NOT allowed to register and appear in Supplementary Examination for that/those course(s). However, if such a student subsequently repeats the course in a regular semester and again secures “F” grade due to poor academic performance, he/she shall be eligible to appear in Supplementary Examination.
6. Grading for Supplementary Examination course shall be based on the marks obtained in the Internal, Mid Term and Supplementary Examination. Maximum letter grade that can be awarded for a course shall be “C”. However, if the marks obtained by a student exceeds 60 or above, then the marks are adjusted to ensure that the cumulative / total of Internal, Mid & Supplementary examination doesn’t exceed 59 marks.
7. It is not mandatory for a student to register for Supplementary Examination. A student otherwise eligible to appear in Supplementary Examination may, if he/she decides can also repeat the course during the relevant regular semester.
8. There shall be no Re-evaluation, Make-up Examination and Supplementary Examination for Supplementary Examinations.

13. Website Policy, Internet Usage and Security Policy and Information Technology Asset Management Policy of Manipur Technical University:

The Board of Management approved the following policy of Manipur Technical University.

- i. Website Policy
- ii. Internet Usage and Security Policy
- iii. Information Technology Asset Management Policy

14. Rectification of pay band for the post of peon in Manipur Technical University:

The Board of Management approved the corrected Pay Band as **Rs. 4440–7440 + Rs. 1300 (GP)** in place of **Rs. 4400–7440 + Rs. 1300 (GP)**.

15. Miscellaneous

i. Post-Doctoral experience:

A proposal was placed for consideration of post-doctoral experience for the purpose of promotion of teachers under the Career Advancement Scheme. The Board deliberated on the proposal and discussed about its pros and cons. The Board decided to examine the principles adopted in other Universities and the relevant UGC guidelines and the matter be placed in the next meeting of the Board. The Board also decided to write a letter to Government of Manipur requesting for giving inputs about the post doc qualified faculty members working at the colleges under the Government of Manipur for the purpose of career advancement.

ii. Adjunct Faculty of the University

The Chairman placed before the Board of Management a proposal to adopt the Adjunct Faculty Scheme in principle, inviting eminent persons working in institutions abroad, such as in the USA, Europe, and other international universities, to contribute to the growth of the University. He further apprised the Board that Adjunct Faculty may be invited on a selective basis once a year, with the engagement period up to 15 days, which may be extended depending on feasibility and institutional requirements.

After due deliberation, the Board approved the scheme in principle and suggested that the University identify suitable experts for each department, subject to the availability of funds and administrative feasibility.

The meeting ended with thanks from the chair.

Sd/-
(Wahengbam Chandbabu Singh)
Vice- Chancellor,
Manipur Technical University, Imphal.

Memo No. AM-MTU-1013/1/2025-MTU-MTU

Imphal, the 29th January 2026

Copy to:

1. Secretary to the Hon'ble Governor, Manipur.
2. Members of the Board of Management, Manipur Technical University.
3. Guard File.



(Ramananda Nongmeikapam)
Registrar
Manipur Technical University
Imphal

ANNEXURE A





OFFICE OF THE REGISTRAR MANIPUR TECHNICAL UNIVERSITY, IMPHAL

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No. AM-MTU-1013/1/2025-MTU-MTU: The 17th Meeting of the Board of Management for Manipur Technical University is held on **20th January, 2026** at the Conference Hall of the University with **Prof. W Chandbabu Singh**, Vice-Chancellor of the University in the Chair.

| Sl no. | Name of the Member & Designation | Signature |
|--------|-------------------------------------------------|--------------------------|
| 1. | Rh. Maofem Singh Prof (CSE), NIT M. | Maofem |
| 2. | N. C. Shrivardhan | Q |
| 3. | Dr. Palin kh. | .. |
| 4. | S. Jibon Kumar Singh | J. Jibon Kumar Singh |
| 5. | L. JIBON KUMAR MAZUM | L. Jibon |
| 6. | ASEM RANGINA CHANU Joint Secretary / Finance | Q. Rangina 20/01/2026 |



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| Sl no. | Name of the Member & Designation | Signature |
|--------|-------------------------------------|--------------------------------------------------------------------------------------|
| 7. | Selvia Thomaspius Jr. Secy HTE |  |
| 8. | Prof. W. Chandrababu Singh |  |
| 9. | Ramananda Nongmeikapam Registrar |  |
| 10. | | |
| 11. | | |
| 12. | | |