



## MANIPUR TECHNICAL UNIVERSITY

(A University established under the Manipur Technical University Act, 2016)  
Recognised by UGC under Section 2(f) and Section 22 of UGC Act, 1956  
[www.mtu.ac.in](http://www.mtu.ac.in)/[www.mtuonline.in](http://www.mtuonline.in)

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### APPLICATION FORM FOR MAKE - UP EXAMINATION

Applying for: Mid Term Make - up Examination  End Term Make – up Examination   
(Month & Year of Examination) .....

1. Name of the Candidate: .....

2. Program: .....

3. Present Semester ..... 4. Group/Dept. (if any) .....

5. Registration no. .... 6. Gender: Male/Female .....

7. Contact No. ....

8. Name of the Course(s) :

Sl No.	Semester	Course Code	Name of the Course	Date of missed Exam	Approval of Concerned Faculty

#### Reasons for Absence in the Exam: (Enclose relevant documents)

Illness / Health Issues \_\_\_\_\_

Family Emergency /Issues \_\_\_\_\_

Authorized activities/ Representing University ( Specify) \_\_\_\_\_  
\_\_\_\_\_

Student's Signature: \_\_\_\_\_ Guardian's Signature: \_\_\_\_\_

#### Approval from Concerned Department (\*)

Head of Department's Signature & Date with seal: \_\_\_\_\_

Department of : \_\_\_\_\_

#### Controller's Office

Authorized Signature, Name \_\_\_\_\_ Date \_\_\_\_\_