

Third-Party Audit Inspection Report

Public Authority: Manipur Technical University (MTU)

Website: <https://mtu.ac.in/>

Date of Audit: 28/04/2025

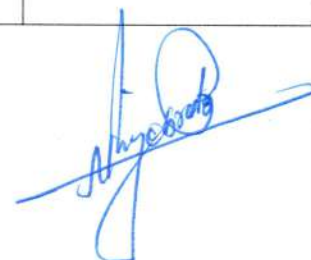
Audit Agency: State Academy of Training, Manipur

Summary of Findings:

The audit was conducted to assess Manipur Technical University's compliance with the proactive disclosure requirements under Section 4(1)(b) of the RTI Act, 2005. While many parameters have been satisfactorily met, certain areas need improvement and timely disclosure on the University's official website.

Detailed Assessment:

Sl. No.	Item	Audit Observation	Compliance Status	Recommendations
1.	Organisation, Functions and Duties [Sec 4(1)(b)(i)]	The overall organizational structure is outlined with responsibilities and functions.	Complied	—
2.	Powers and Duties of Officers and Employees [Sec 4(1)(b)(ii)]	Only the powers and duties of the top-level officers are provided.	Partially Complied	Detailed powers and duties for all officers and employees may be furnished for improved clarity and transparency.
3.	Decision-Making Procedures [Sec 4(1)(b)(iii)]	The decision-making hierarchy has been described.	Complied	—
4.	Norms for Discharge of Functions [Sec 4(1)(b)(iv)]	The Acts, ordinances, and statutes governing the discharge of functions are listed.	Complied	—
5.	Rules, Regulations, Instructions, Manuals, and Records [Sec 4(1)(b)(v)]	Listed the relevant documents.	Complied	—



6.	Categories of Documents Held [Sec 4(1)(b)(vi)]	Information about document categories is available, but limited to the circulars/notifications issued only.	Partially Complied	A comprehensive categorized list of all documents held by the institution, beyond circulars/notifications, may be included and published on the official website.
7.	Arrangement for Consultation [Sec 4(1)(b)(vii)]	A consultation mechanism or participation is outlined.	Complied	—
8.	Board, Councils, Committees [Sec 4(1)(b)(viii)]	Details of the Board of Management and Academic Council are provided.	Partially Complied	All statutory and non-statutory committees, including Purchase Committees and ICC under the PoSH Act, may be furnished to enhance institutional transparency.
9.	Directory of Officers and Employees [Sec 4(1)(b)(ix)]	Some employees lack contact details.	Partially Complied	The directory may be updated with complete contact details of all officers and employees.
10.	Monthly Remuneration [Sec 4(1)(b)(x)]	Monthly remuneration details are furnished.	Complied	—
11.	Budget Allocation [Sec 4(1)(b)(xi)]	The budget is outlined but lacks expenditure details.	Partially Complied	The provision of proposed expenditure details in addition to the existing budget allocations may be included to enhance financial transparency.
12.	Execution of Subsidy Programs [Sec 4(1)(b)(xii)]	Marked as Not Applicable.	Not Applicable	—
13.	Recipients of Concessions [Sec 4(1)(b)(xiii)]	Marked as Not Applicable.	Not Applicable	—
14.	Information in Electronic Form [Sec 4(1)(b)(xiv)]	Links for notifications, order, and circulars are provided.	Complied	—

15.	Facilities for Obtaining Information [Sec 4(1)(b)(xv)]	Library working hours, facilities, and particulars of PIO provided	Complied	—
16.	Details of PIOs [Sec 4(1)(b)(xvi)]	Only one PIO's details are provided.	Complied	Contact details of all designated Public Information Officers (PIOs) may be included.
17.	Other Information [Sec 4(1)(b)(xvii)]	States that the University maintains the information up-to-date.	Partially Complied	Additional relevant information such as annual reports, grievance redressal mechanisms, and other citizen-centric data, may be included to improve public understanding and ensure transparency.

Conclusion:

The audit of the Suo Moto Disclosure under Section 4(1)(b) of the RTI Act, 2005 for Manipur Technical University reveals a fair level of compliance with the statutory obligations. However, immediate corrective actions are necessary in the partially and non-complied areas to ensure full compliance, legal conformity, and improved public transparency.

Recommendations:

- Ensure timely updates of all proactive disclosures on the university's official website.
- Publish comprehensive details for all officers, employees, and internal committees.
- Disclose relevant financial details, including expenditure, for better public understanding.
- Share any additional information that promotes transparency and enhances public trust.