



# OFFICE OF THE REGISTRAR MANIPUR TECHNICAL UNIVERSITY, IMPHAL

(A University established under the Manipur Technical University Act, 2016) .  
Recognised by UGC under Section (f) and Section 22 of UGC Act, 1956  
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## PROCEEDINGS OF THE 8<sup>th</sup> MEETING OF BOARD OF MANAGEMENT OF MANIPUR TECHNICAL UNIVERSITY, IMPHAL HELD ON 29<sup>th</sup> February, 2020

The 8<sup>th</sup> meeting of the Board of Management of Manipur Technical University, Imphal was held on 29<sup>th</sup> February, 2020 at the University campus at Takyelpat with Prof. L. Tombi Singh, Vice-Chancellor of the University in the chair. The following members/nominees were present in the meeting:

- I. Prof. Goutam Sutradhar  
Director, NIT Manipur
- II. Dr. L. Mahendra Singh  
Chairman of COHSEM (Chancellor's nominee)
- III. Dr. Nivedita L  
Joint Secretary (HTE), Govt. of Manipur (nominee)
- IV. Prof. M. Dhaneshwar Singh  
Retd HOD/Dean, School of Physical Science, Manipur University (Chancellor's nominee)
- V. Neilenthang Telien  
Joint Secretary (Finance), Govt. of Manipur (nominee)
- VI. Prof. B.B. Ahuja  
Director, College of Engineering, Pune (Special invitee)

At the outset, the Chairman of the Board of Management welcomed all the members and nominees of the Board of Management of Manipur Technical University, Imphal. The agenda set for the meeting were discussed one after another and resolutions taken on them as detailed below:

### Agenda No.1: Confirmation of the resolutions taken in the 7<sup>th</sup> meeting of BOM:

The Chairman placed before the meeting status on the action taken on the resolutions adopted in the 7<sup>th</sup> meeting of the Board of Management held on 26<sup>th</sup> September, 2019 as under

- i. The Board noted that Vision, Mission, Core values and Goal statements of the University approved by 7th Board of Management has been uploaded on the MTU official website and is to be included in the prospectus of the University from Academic Session 2020-21.
- ii. The Board also noted that the University has created Information Technology Services cell and appointed the following Nodal Officers and members as under:

Sl. No.	Name of the Staff	Designation/position in the ITS cell
1	Huidrom Romeshchandra Singh, System Admin, MTU	Nodal Officer, System
2	Angom Teresa, Web Admin, MTU	Nodal Officer, Web
3	Satyajit Aheibam, Computer operator, MTU	Member
4	Waikhom Khoiriphaba Singh, Computer operator, MTU	
5	Khoirom Roshan, Technical Assistant, MTU	
6	Konsam Hemanta Singh, Technical Assistant, MTU	

bid  
7/3/2020  
-A.

- iii. The Board agreed for sending a proposal to the Higher and Technical Education Department, Government of Manipur for the appointment and recruitment of (5) five Non-Teaching staffs as under:

Sl no.	Name of the post	No. of Post	Pay-Scale
1.	Assistant Registrar	1	9300-34800+5400 (GP)
2.	Public Relations Officer	1	9300-34800+4400 (GP)
3.	Store Keeper	1	5200-20200+2400 (GP)
4.	Assistant Store Keeper	2	5200-20200+1900 (GP)

iv.(a) The Board noted that TA/DA amounting ₹90,490/- for 10 (ten) students of B. Tech (Electronics and Communication Engineering) who have participated the NorthEast Hackathon 2019 at Assam Science and Technology University, Jalukbari, Assam from 3rd- 4th September, 2019 under the sponsorship of TEQIP-III had been reimbursed.

(b) The Board also noted that the expenses including flight fares and accommodation under the sponsorship of TEQIP-III amounting ₹5,03,925/- for 14 (fourteen) students of MTU who have participated the "Technical Festival, Mind Spark 2019 of College of Engineering Pune, Maharashtra during 27th - 29th September, 2019 as a part of twinning activities had been reimbursed.

(c) The Board also noted that the University has conducted Employability Skill Training for the pre-final year students by the NPIU empanelled vendor (Universal Education) starting from 24th September, 2019- 29th January, 2020 under TEQIP-III.

(d) The Board also noted that the University had sanctioned an amount of ₹ 2,04,400/- being a remuneration of Remedial Classes conducted under the Equity Action Plan of TEQIP-III.

(e) The Board also noted that 20 Labs for 5 (five) Engineering Departments, Humanities and Library viz: Civil, Mechanical, Computer & Science, Electrical and ECE is in workable condition and started conducting Labs Classes from the Academic Session 2019-20.

(f) The Board also noted that the University has created MTU Email Accounts for respective departments/sections of the University.

## 2. Confirmation of the appointment of 34 nos. of additional Non-Teaching Staffs:

Board of Management concurred to the appointment of 12 nos. of additional Non-Teaching post of Manipur Technical University against sanctioned and vacant posts from the panel/merit list of candidates and 22 nos. of additional Non-Teaching post of Manipur Technical University by down-gradation/re-designation of the same no. of posts from the panel/merit list candidates dated 10<sup>th</sup> December, 2018 as ex post facto approval.

## 3. Committee for All India Council for Technical Education (AICTE)

Board of Management recommended the constitution of committee for All India Council for Technical Education (AICTE) to ensure that the University conforms to the standards and norms laid down by AICTE and to initiate the process for AICTE approval consisting of the following members and to be started functioning this year

Sl. No	Constituent Members	Designation
1.	Registrar, Manipur Technical University	Chairman
2.	All HODs, Manipur Technical University	Member
3.	Assistant Registrar, Manipur Technical University	Member Secretary

Handwritten signature and date: 7/2/2020

**4. Inclusion of Manipur Services (Revised Pay) Rules- 2019 for Manipur Technical University.**

Board of Management approved proposing the Higher and Technical Education Department, Government of Manipur for the inclusion of Manipur Services (Revised Pay) Rules- 2019 for Manipur Technical University notified by Secretariat, Finance Department (Pay Implementation Cell) of Notification no. 1/10/2018-FD (PIC) dated 11<sup>th</sup> July, 2019.

**5. Implementation of NPS for Teaching and Non-Teaching staffs of Manipur Technical University**

Board of Management was requested to kindly nominate two nodal Officers for interfacing with PFRDA and NSDL CRA and approve proposing the Higher and Technical Education Department for implementation of NPS for all regular Teaching and Non-Teaching staffs of Manipur Technical University, accordingly (i) Registrar, Manipur Technical University (ii) Finance Officer, Manipur Technical University was nominated as nodal Officers for interfacing with PFRDA and NSDL CRA.

**6. Training for Dealing Assistants of Manipur Technical University.**

Board of Management approved sending Dealing Assistants for proper training pertaining to Service matters, office procedures, accounts etc to State Academy of Training, Takyelpat, Manipur on deputation. Further, the board also recommended a separate training wherever required under TEQIP-III for Dealing Assistants.

**7. Financial Manual for TEQIP-III**

Board of Management concurred to the following TEQIP-III Financial Manual, Permissible and Non-Permissible Expenditures

- a) i) Institutional Memberships for professional societies viz. IEEE, ACM, IETE, CSI, Automotive Engineering, ISTE, IE (I), ASCE, ASME for student chapters; and (ii) the expense on testing/characterization of samples of R&D projects undertaken by student/faculty.
- b) Student Career Counselling and Placement thereby allowing expenditure towards inviting industry for campus interviews and hospitality during campus interviews.
- c) (ii) Staff training thereby allowing Qualification upgradation of technical staff (applicable only for staffs of engineering disciplines and supporting departments).
- d) Sponsored research, consultancy and other revenue generating activities, thereby allowing sponsorship of 20% of on academic activities in Technical Festival.
- e) Sponsorship of nominal financial assistance for purchase of consumables of the UG final year projects. The nominal amount shall be fixed by a committee consisting of Head of Departments of all the Engineering Departments.

**8. Nomination of a member (nominee of the Board of Management) of Building and Works Committee:**

The Board recommended that a panel of eminent Engineers/Architects along with their Biodata be placed before the next Board of Management for selecting a new nominee of Board to be a member of Building and Works Committee in place of Shri. Jayant Kumar Singh.

And the Board also recommended for post creation and recruitment of 1 (one) Assistant Engineer and 2 (two) Section Officer.

Sl no.	Name of the post	No. of Post	Pay-Scale
1.	Assistant Engineer (Civil)	1	9300-34800+4400 (GP)
2.	Section Officer (Civil)- Grade-II	1	5200-20200+2800 (GP)
3.	Section Officer (Electrical Engineering) Grade-II	1	5200-20200+2800 (GP)

*Handwritten signature and date: 7/8/2019*

9. Any other matter with the permission of the Chair:

A concern was raised by the Chairman for the appointment of regular faculty in the Manipur Technical University.

However, it was decided to defer the issue as a Government decision is awaited on the proposal sent by the Manipur Technical University for regularisation/absorption of 16 Assistant Professor on Contract (5 nos.) and Guest (11 nos.) basis against the 26 posts of Assistant Professor dated 30/9/2019.

The Meeting ended with a word of thanks from the Chairman.

.Sd/-

(Prof. L. Tombi Singh)  
Vice-Chancellor  
Manipur Technical University  
Imphal, the 7<sup>th</sup> March, 2020

No. 22/1/2016-MTU

copy to:

1. The Secretary to the Hon'ble Governor, Manipur.
2. Members of the Board of Management, Manipur Technical University.
3. Guard File.

  
(Bidyarani Akekpam)  
Registrar  
Manipur Technical University