



**PROCEEDINGS OF THE 3RD MEETING OF BOARD OF MANAGEMENT OF
MANIPUR TECHNICAL UNIVERSITY, IMPHAL HELD ON 12TH
SEPTEMBER, 2018.**

No. 122/1/2016-MTU: The 3rd meeting of the Board of Management of Manipur Technical University, Imphal was held on 12th September, 2018 at the University campus at Takyelpat with Prof. L. Tombi Singh, Vice-Chancellor of the University in the chair. The following members/nominees were present in the meeting:

- I. Shri Paonam Brojen Singh
Hon'ble MLA, Manipur Legislative Assembly
- II. Prof. H. Tombi Singh
Retd. Vice-Chancellor, Manipur University
- III. Prof. R.K. Hemakumar Singh
Principal i/c, Manipur Institute of Technology
- IV. Shri Jayant Kumar Singh
Retd. HOD (Maths), D.M. College of Science
- V. Amit Vishwasrao Salunkhe
Regional Director, AICTE, Guwahati
- VI. Ms. Shanta Sarma
Deputy Secretary, CII
- VII. KImjalhai Kipgen
Joint Secy. (HTE), Govt. of Manipur (nominee)
- VIII. Shri Amarjit Sharma
Under Secretary (Finance), Govt. of Manipur (nominee)

At the outset, the Chairman of the Board of Management welcomed all the members and nominees of the Board of Management of Manipur Technical University, Imphal. The agenda set for the meeting were discussed one after the another and resolutions taken on them as detailed below:

1. Confirmation of the resolutions taken in the 2nd meeting of BOM:

The Chairman took up the Agenda -1 on confirmation of the resolutions taken in the 2nd meeting of the Board of Management which was held on 24th January, 2018. It was informed to the Board that the permanent land of the University was in the final stage of allotment by the State Government. The Board members were also informed about the details of the location and blue print of the proposed campus.

The Board members expressed happiness at the prospect of getting a permanent campus of the University. They suggested incorporating green building technologies while developing the infrastructure of the University in the permanent campus. They also suggested seeking help from some reputed consultancy agencies in that regard.

The Board was also informed about the taking over of some more buildings from NIT, Manipur including a Hostel and renovating the same in the Govt. Polytechnic campus, Takyelpat. The possibility of shifting the campus housed at the State Academy of Training to the Govt. Polytechnic campus within some months is also informed to the Board. The effort was appreciated by the Board members as it would be convenient to run the temporary campus at a single location.

It was also informed to the Board that the Hostel and Housing Committee of the University would be constituted after the appointment of the faculty members on regular basis.

It was also informed to the Board that the proposed amendments in the Statutes and Ordinances of the University as resolved in the 2nd meeting of the Board had been effected.

2. Confirmation of appointment of non-teaching staff on regular basis:

The Chairman presented before the Board the list of 40 candidates who have been recommended by the Selection Committees for appointment in different posts which were advertised vide Notification no. 2/3/2016/MTU dated 23rd May, 2018. The Board unanimously approved/confirmed the appointment of the 40 candidates in the posts as per Section 26(f) of Manipur Technical University Act, 2016.

3. Appointment of additional non-teaching staff on regular basis:

The Chairman put forward before the Board the need to appoint the following additional non-teaching staff as the 40 nos. whose appointment is confirmed will not be sufficient to run the University smoothly:

Sl.	Name of the Post	Pay Scale	Group of Post	No. of post to be filled from the present recruitment	No. of post required additionally	Total no. of sanctioned post	No. of post to be created
1	Assistant Controller of Examination	Rs. 15,600 – 39,100 + 5400 (GP)	A	1	1	1	1

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Sl.	Name of the Post	Pay Scale	Group of Post	No. of post to be filled from the present recruitment	No. of post required additionally	Total no. of sanctioned post	No. of post to be created
2	Junior Accountant	Rs. 5,200 - 20,200 + 2400	C	1	2	2	1
3	Caretaker (Girls)	Rs. 5,200 - 20,200 + 2400	C	1	2	1	2
4	Dealing Assistant	Rs. 5,200 - 20,200+ 2000 (GP)	C	6	6	10	2
5	Library Assistant	Rs. 5,200 - 20,200 + 2400	C	1	1	2	Nil
6	Driver (Light Vehicle)	Rs. 5,200 - 20,200+ 1900 (GP)	C	6	3	8	1
7	Driver (Heavy Vehicle)	Rs. 5,200 - 20,200+ 1900 (GP)	C	2	3	2	3
8	Computer Operator	Rs. 5,200 - 20,200 + 2800 (GP)	C	2	3	2	3
9	Technical Assistant	Rs. 5,200 - 20,200 + 2800 (GP)	C	2	3	2	3
10	Peon	Rs. 4,400 - 7,440+ 1300 (GP)	D	5	7	5	7
11	Lab Attendant (EE)	Rs. 5,200- 20,200 + 1800 (GP)	C	1	1	8	Nil
12	Lab Attendant (ECE)	Rs. 5,200- 20,200 + 1800 (GP)	C	1	1		
13	Lab Attendant (Physics)	Rs. 5,200- 20,200 + 1800 (GP)	C	1	1		
14	Lab Attendant (Chemistry)	Rs. 5,200- 20,200 + 1800 (GP)	C	1	1		
Total				27	35	43	23

As the issue of fresh advertisement consumes time, energy and resource, it was proposed to appoint the required additional non-teaching staff from the panel/merit

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list of candidates drawn by the Selection Committees dated 10th September, 2018 from the recruitment process initiated vide Notification No. 2/3/2016/MTU dated 23rd May, 2018. The Board acknowledged the need of the University and approved the appointment/creation of additional non-teaching staff to meet the present requirement of the University. However, the Board expressed some reservations on the appointment of the additional staff from the panel drawn by the Selection Committee dated 10th September, 2018. The Board suggested to appoint the additional non-teaching staff through fresh recruitment process.

The Board also suggested to prepare a prospective plan for requirement of teaching and non-teaching staff year wise and create the posts and recruit the staff as per the plan. The Chairman lauded the suggestion of the Board.

4. Creation of a new post of Public Relations Officer:

The Chairman proposed the creation of one post of Public Relations Officer (PRO) for the University as it would be necessary for liaising with other institutes/persons. The Board approved the proposal.

5. Nomination of a member of Building and Works Committee:

As per Statute 15(3) of Manipur Technical University, one member of the Building and Works Committee will be nominated by the Board of Management. The Board suggested to nominate an expert of Associate/Professor level in Civil Engineering from a reputed Institute of India to be the nominee of the Board of Management for a tenure of 2 years in the Building and Works Committee of the University.

The Chairman declared the meeting concluded after thanking all the members present.


Sd/

(Prof. L. Tombi Singh)
Vice-Chancellor
Manipur Technical University

Copy to:

1. Secretary to the Hon'ble Governor, Manipur
2. Members of the Board of Management, MTU
3. Guard File

Imphal, the 12th September, 2018


(Ng. Bhogendra Meitei)
Registrar
Manipur Technical University